



Accomplishments

2013

City Manager's Office

- In 2012, Fairfield voters passed Measure P, a 1% transaction and use tax. With funds generated by Measure P, the City Council identified the following objectives:
 - Maintain services
 - Ensure community safety
 - Achieve fiscal stability by growing reserves
 - Invest in streets
 - Address the needs of youth and seniors
 - Stimulate business activity and job growth

The FY 2013/14 budget adopted by City Council was directly responsive to these objectives. For the first times in five years, the budget adopted by the City Council did not implement any reductions in the City's workforce nor were there any facility closures. Services were maintained. In addition, the budget for the City's General Fund projected surpluses to replenish reserves, set aside funds to invest in the City's streets, allocated additional funding for a robust economic development campaign, and expanded opportunities for youths.

- Lead the Travis Community Consortium to escalate advocacy efforts to preserve critical missions at Travis Air Force Base, including the proposed retirement of the KC-10. Consistently and strategically met with our federal representatives and military leaders in Washington, DC, Scott Air Force Base, and the California Governor's Military Council positioning Travis to accept new missions, bridge any loss of missions, and advocate for partnerships with Travis.
- Facilitated new initiatives and worked with City Council to adopt policies as part of a neighborhood revitalization strategy. New initiatives included working with the Superior Court to have a receiver appointed for Parkway Gardens Condominiums, implementing a volunteer graffiti abatement program, and working with the Fairfield-Suisun Unified School District to open the Sullivan Interagency Youth Services Center. Policies that were adopted by City Council include an ordinance to restrict access to playgrounds to minors and accompanying adults, and a shopping cart ordinance to address abandoned shopping carts throughout the city.
- Launched a highly successful, six-month long campaign delivering the State of the City address to 16 business associations and community groups. Implemented a citizen-directed e-newsletter that reaches over 14,500 residents monthly.
- Volunteers provided over 38,800 hours of service to the City throughout all departments. Sixty-five new volunteers were recruited to the program this year. In April, the City recognized its first volunteer, Elsa von Hain, for completing 25,000 volunteer hours.

- The City's second Leadership Academy graduated 12 staff in November 2013. The Academy is structured to provide development opportunities for the benefit of our employees and the City. The Academy consisted of five, half-day sessions each containing a leadership development segment and a core management skills practicum. The Academy will seat the 2014 class in February.
- The City Council Legislative Subcommittee and staff took action on 16 state bills, including lobbying our state representatives in Sacramento, testifying in committees, and working with State Assemblyman Jim Frazier to draft a moratorium on local internet cafés. In addition, Assemblyman Frazier has agreed to carry related state legislation in FY 2013/14 with Fairfield as co-sponsor.
- Completed negotiations with the Fairfield Employees' Association (FEA), Fairfield General Managers Association (FGMA), and Fairfield Police Officers Association (FPOA). Over the term of the two-year deals, there are no cost of living adjustments and employees agreed to increase pension contributions. Agreements with FEA and FGMA maintained the savings generated by the salary reduction/furlough plan in FY 2013/14, and end the furlough in FY 2014/15.
- Successfully negotiated a two-year agreement with Kaiser, the City's largest health care provider, which resulted in health care premiums unchanged in the first year, and a rate increase of not more than three percent in the second year. Western Health, which also provides health care to City employees, also agreed to a rate pass in 2014. From 2000 through 2013, the City's medical contributions nearly tripled.
- As of November 30, both Workers' Compensation claims and liability claims decreased over last year, 25% and 6%, respectively.

City Attorney's Office

- Worked closely with staff to develop a very innovative economic stimulus program that provides limited sales tax rebates to qualified new or expanded businesses that generate a very high volume of sales tax revenues based on business to business transactions. This program provides detailed guidelines to ensure that it operates fairly and in compliance with all legal requirements.
- Successfully intervened in a homeowners' association legal dispute and obtained the appointment of a receiver to manage this troubled property that has serious crime issues. Our intervention in the case gave the City a direct role in working with the court appointed receiver.
- Drafted an interim ordinance that imposed a moratorium on new cyber cafes being established in the city pending the adoption of comprehensive zoning regulations.
- Successfully defended a challenge by Ed Dayton in Superior Court to the nuisance abatement orders issued by the City Council regarding 1336 Crowley Lane.
- Continue to assist the City with the dissolution of its former redevelopment agency, including the due diligence review process for the former agency's funds and obtaining the Successor Agency's finding of completion.
- Assisted the Successor Agency with transferring the former agency's housing assets and functions to the Fairfield Housing Authority. Prepared a letter to the Department of Finance that convinced them to reverse their determination to reject the transfer of three loans owing to the low and moderate income housing fund thereby allowing the Housing Authority to receive the loan payments for future housing activities.
- Assisted the Successor Agency with successfully transferring property to the City in connection with the Hwy. 680/State Route 12 Interchange Project. Also, assisted the Successor Agency with successfully transferring the storm water retention pond to the City. In connection with the storm water retention pond, we assisted the Successor Agency with obtaining Department of Finance approval to pay off the assessment on the property to allow the City to receive the property free of the assessment lien.
- Assisted the City with establishing a schedule of water rate increases and modifying the process for future annual rate adjustments. Adoption of the new water rates required compliance with the constitutional requirements established by Proposition 218, including mailed notice and a public hearing at which property owners had the opportunity to protest the new rates.
- Assisted the City with adopting new development impact fee schedules, which included codifying a new development fee ordinance in the City's Municipal Code.

- Guided the City in changing its election cycle for future City Council elections to coincide with County elections, which are in even years – the first being in 2014.

Community Development Department

- Issued 1,176 new business licenses, processed 5,203 business license renewals, and 316 home occupation permits were issued.
- Sold over \$2 million of surplus City-owned real estate.
- Facilitated the development of over 350,000 square feet of new commercial and industrial construction:
 - Buzz Oates Development, completed over 318,000 square feet in industrial space, and Encore! Glass moved in on Cordelia Road
 - Walgreens was completed and opened, an 8,700-square foot Davita medical office building and Chevron station are near completion on North Texas Street
 - NorthBay Healthcare Medical Clinic, 35,000 square feet approved and under construction in Green Valley Office Park
- Notable tenant improvement projects occupied or ready for occupancy included: Carmax, Sheet Metal Workers' Union, In-Shape Health Club, Fuddrucker's, H & M Clothing, Heretic Brewery, and the Anheuser Busch Tour Center Renovation.
- Updated the City's Economic Development Strategy and Implementation Plan, and successfully hired a new senior economic development project manager.
- Issued 217 new dwelling building permits. Ongoing subdivision build out continues in Paradise Valley (Elliott Ridge and Paradise Crest), Garibaldi Ranch (Solage, Serenade, and Symphony), Madison (Park and Lane), and Goldridge (Mackenzie Lane, Reagan's Run, and Shelby Place). Additional plans, in the Goldridge area, have been submitted for review includes Hillcrest, Oliver Canyon, and Patrick's Place subdivisions.
- Secured an \$850,000 planning grant for preparation of a Specific Plan for downtown Fairfield and the West Texas Street corridor.
- Adopted an Urgency Ordinance requiring a Use Permit for all smoke shops in the city and developed specific standard conditions of approval.
- Notable new businesses locating to Fairfield in 2013 include: Johnson Burners, Heretic Brewing Company, CarMax, Encore! Glass, Bruni Glass, Airstream, and H&M department store.

Community Resources Department

- Continued partnership with the Friends of the Fairfield Senior Center and they contributed approximately \$50,000 to the Senior Center facility over the past three years.
- The Senior Day Program increased its resources for participant caregivers. New resources include a monthly newsletter highlighting current community workshops for caregivers, a monthly caregiver support group, a caregiver resource bulletin board, new books and brochures added to our resource library, and a staff trained to support caregivers.
- Successfully opened a Life after School site at Suisun Valley Elementary, while maintaining attendance at the B. Gale Wilson site. Increased participation in Life after School program by 6% over FY 2012/13.
- Received funding through Community Services Foundation for another programming year for Fun on the Run, including a \$10k grant from Kaiser Permanente to implement new programming. FOTR increased programming (e.g. soccer clinics, nutrition education) as well as successfully participating in a toy drive and distribution with the Community Services Foundation.
- Completed six projects under the Neighborhood Stabilization Program 3, and completed six loans under the City's First Time Homebuyers program totaling \$161,000 in loaned funds.
- Completed 26 single-family projects under the City's Housing Rehabilitation Program. The projects totaled \$246,522 in CDBG funds and \$165,286 in Cal-Home funding.
- Approved by HUD for \$723,180 in CDBG funding for FY 2013/14, and recognized by HUD as a high performing Housing Authority.
- Welcomed over 1,135,000 guests/users to City facilities: 384,902 at the Fairfield Community Center, 98,449 at the Senior Center, 460,072 at the parks and sports fields, 115,060 at the Sports Center, and 76,618 at the Aquatics Complex.
- Registered over 2,900 participants into affordable youth and adult recreational classes including youth basketball, football, baseball, archery, tennis, golf, tumbling, volleyball camps, soccer training, various dance and ballet classes, Suzuki strings, taiko drumming, creative arts, youth safety and defense, karate and martial arts, yoga, and zumba.

Finance Department

- Received distinction from professional organizations including California Society of Municipal Finance Officers (CSMFO) Award for Excellence in Operating Budget (24th consecutive year); Government Finance Officers Association (GFOA) national award for excellence in financial reporting (25th consecutive year); and Municipal Information Systems Association of California (MISAC) the Award for Excellence in Information Technology Practices.
- Standard & Poor's (S&P) upgraded the City's debt rating from A/Negative to A+/Stable. According to S&P, "The stable outlook reflects our view of the City's anticipated maintenance of very strong budget flexibility. Adding to the stability of the rating is the City's strong management conditions, with a willingness to raise revenues and reduce expenditures to maintain balanced operations."
- Continued implementation of redevelopment dissolution (AB 1X 26 and AB 1484). Fully complied with all aspects of AB 1X 26 and AB 1484, which included coordinating three independent audit reviews of the finances of the former redevelopment agency and newly established successor agency including an audit of the former Redevelopment Agency's transfer of assets that was performed by the State Controller Office.
- Completed the refunding of the 2013 Water Refunding Bonds resulting in a net present value savings of approximately \$600,000.
- Maintained high level of productivity and financial integrity to safeguard the assets of the City while working under a furlough and complying with additional state and federal reporting requirements, as well as having to adapt to changing technology standards. Provided timely and accurate reporting of financial resources to the organization including distribution of monthly budget status and investment reports. Responded to over 3,000 calls for service at the IT helpdesk, while supporting over 650 desktop and mobile computers, 80 servers, 125 network components, 226 CCTV cameras and over 100 copiers and printers., .
- Added new functionalities to City departments by adding and upgrading many software applications such as a new web-based Intranet for the Police Department to share and distribute information internally, or the ability to collect alarm payments with the addition of an online payment module. Other department enhancements included a body-worn camera system for police officers, increasing the security components of the CLASS and facility registration software, expanding the fire department's ability to document fire inspections via iPads and sync the information with their records application, and interfacing the financial system with benefits and payroll information from other applications.
- Enhanced the security of neighborhoods by expanding the City's closed circuit television system (CCTV) with three new cameras on Dana Drive and increased

the security features at City Hall and the new Police Property building by adding closed circuit television cameras to them

- Continued to provide outstanding community engagement through Channel 26/27. The channels received two National Telly Awards and one regional Star Award. Produced over 20 video productions, news items, and public service announcements. Successfully aired all City Council and Commission meetings and live broadcasted both the Veteran's Day and 4th of July parades.
- Implemented a new map-based Parcel Viewer application that created a streamlined view of highly used information layers, such as lights, water (hydrants, water lines), and sewer utilities to assist Public Works and Community Development when responding to repair or building requests. A change made with this application updates the live database and empowers the departments to mark up a map and print or email it.

Fire Department

- Received two grants; one for smoke detectors and one for air monitors. The smoke detector grant allowed the department to purchase approximately 600 smoke detectors to issue to low-income residents of the city of Fairfield. The air monitors are utilized for carbon monoxide detection and firefighter safety after structure fires.
- Worked collaboratively with other City departments, other Solano county fire departments, and out of County resources to successfully control and extinguish the Pepperbelly's and Marigold fires.
- Achieved a 90% citywide emergency time compliance rating from the Solano County Emergency Medical Services Agency, even with an 8.4% increase in medical calls and an 8.4% increase in total call volume.
- Trained 177 City employees in cardiopulmonary resuscitation (CPR), first aid, and Automated External Defibrillator (AED) use.
- Hired four new firefighters, promoted two battalion chiefs, two fire captains, and four engineers. Added two new fire chaplains to our existing one.
- Completed the reserve firefighter recruitment process, which allowed for the addition of eight new reserves.
- Continued membership and participation in training and drills on the Solano County Urban Search and Rescue Team and the Solano County Hazardous Materials Team.
- Collected and distributed 800 toys for tots and 250 used jackets for needy citizens.
- Established a Peer Support Team for critical incident stress debriefing.
- Hosted state fire training classes with CalFire, and paramedic recertification classes.
- Graduated two employees from the Leadership Academy.

Police Department

- Worked with all of Solano County law enforcement agencies to collaborate and pool resources to address the impact of State realignment. Fairfield experienced an increase in both violent and property crimes, 11% and 7% respectively. Fairfield police officers:
 - Made 4,414 arrests; 40% for felony and 60% for misdemeanor crimes.
 - Led other municipal agencies in the county and booked over 3,500 suspects in jail.
 - Seized 233 weapons; 169 were directly related to crimes that had been committed.
- Established an Interagency Youth Center at the Sullivan Middle School site in partnership with the Fairfield-Suisun Unified School District (FSUSD). The site is currently occupied by the PAL Center, Crime Prevention Unit, school resource officers, and FSUSD Student Services personnel.
- Explored and implemented new technologies that improved customer service, service delivery, and achieved efficiencies. New technologies included installation and monitoring of additional CCTV cameras throughout city, use of iPad language interpreter service, improved security at the City Hall campus to limit public access in critical staff areas, and deployed VieVu body camera system.
- Managed an 8.5% increase in incoming calls to the Communications Center, yet the Center's staff continues to received 100% satisfaction ratings from citizens.
- Investigated 11 formal citizen complaints; two were sustained. This is a 45% decrease in complaints over last year.
- Successfully recruited to staff vacant positions; six police officers and two community services officers.
- Implemented initiatives to educate and improve training and mentoring within the department to develop current and future leaders. Staff participated in the City's Leadership Academy, Chamber of Commerce Leadership Today, Sherman Block Supervisory Leadership Institute, and Senior Management Institute for Police.
- Vigorously supported crime prevention efforts through community outreach; 67 active Neighborhood Watch Groups, held 56 community meetings, conducted 15 Crime Prevention Through Environmental Design evaluations, provided five Crime-Free Multi-housing manager trainings, and taught seven (two in Spanish, five in English) Parent Project courses from which over 50 parents were graduated.
- Upgraded computer technology in Mobile Command Post, and began replacing patrol vehicles with more than 100,000 miles logged.

Public Works Department

- Completed acquisition of all right-of-way, relocation of underground utilities, and agreements with Union Pacific Railroad for the Fairfield-Vacaville Train Station.
- In collaboration with Community Development, completed updates of the City's development impact fee program, including implementation of a new North East Fee.
- Completed the installation of the 1 MW solar project at North Bay Regional Water Treatment Plant and the water treatment chemical optimization at Waterman Water Treatment Plant, which will help protect against water rate impacts from future chemical and energy cost increases.
- Received the "Directors Award from the Partnership for Safe Water" from the American Water Works Association recognizing the excellence in operations and maintenance at the North Bay Regional Water Treatment Plant.
- Completed Segment 5D, along Railroad Avenue, and began construction of Segment 3, in the downtown area, of the Cross-Town Pipeline.
- Completed the Short Range Transit Plan (SRTP) to guide Fairfield and Suisun Transit (FAST) for the next 10 years.
- Continued improving the production rate and efficiency of the City's paving crew including cost reductions of over 30% per square foot and productivity increase of over 1,000% over the past four years.
- Completed retrofit of entire citywide inventory of water meters (ahead of schedule and under budget) with radio-read meter technology, which will reduce costs to operate the water utility, present the opportunity to implement monthly utility billing, and gather water use data to aid in water conservation and leak detection.
- Revised requirements for Landscape and Lighting District contracts to provide increased accountability and additional options for the City in the administration of those contracts.
- Received recognition for the fifth consecutive year from Government Fleet Magazine for being one of the 100 Best Government Fleets in North America.